



**Wednesday, September 3, 2014
Meeting Minutes**

Directors Present:

Glo Byrd	Patti Chiappetta	Jill Cox	Kristine Gleason
Bob Hiatt	Mary Lichtenauer	Karen Materick	Jeni Moore
Jeni Murphy	Margie Murphy	Megan O'Connell	Karen Odelson
Martha Triantafel	Lena Walent	Laura Wolosewicz	Marisol Zita

Directors Absent:

Julia Barnicle	Rick Brubaker	Andre Wolosowicz
----------------	---------------	------------------

Also Present:

Trish Viniard

Meeting called to Order at 7:35 by Martha Triantafel

Welcome Back to a New Year!

1. Formal Introduction of all Board Members
 - Each board member was introduced - welcome to our new board members: Glo Byrd, Karen Materick (who is assuming the treasurer role), Megan O'Connell, and our newest board member, Rick Brubaker
 - Alison Credit has given notice that she can no longer serve on the board. We thank her for her service!
 - Nicole Liapple has moved, and will also not be returning to the board this year. We thank her for her service as well.
2. We also welcome Margie Murphy, our new MS Rep

Recurring Items

1. Review and Approve May 28, 2014 Meeting Minutes (Mary)
 - The minutes from the last meeting of the prior school were distributed via email and reviewed by the board. Patti made a motion to approve the minutes. Laura seconded the motion and the minutes were approved.

2. Financial Reports – Welcome Karen Materick - Treasurer
 - Administrative items, such as the changing over of bank signature cards, are in progress
 - Grant receipts must be submitted by June 30th for the prior year's grant awards. As such, all checks have been written for the 2012-2013 grants.
 - There is a Teacher Enrichment Grant in the amount of \$3000 that is allocated on a first come, first served basis
 - Mrs. Schwizer and Mrs. Ciango were awarded the Teacher Enrichment Grant in the summer. They will be presenting on their experience to the board at a future board meeting
 - Bob Hiatt suggested that Karen touch base with Lynne Hiatt. Lynne has done our tax returns in the past and would happy to continue to do so.

3. Corresponding Secretary – Volunteers?
 - Duties include picking up the mail from the mailbox in the Administration Office
 - Trish Viniard offered to pick up the mail
 - The board determined that a new role, Communication Secretary, would be beneficial. Responsibilities will include email blasts to Highlands families on Foundation events
 - Laura has agreed to take on the role of Communication Secretary
 - A thank you note was received from Robert Watkins – one of the 3 scholarship recipients

4. VIP Parking Signs
 - VIP Parking spots were auctioned last year for a designated pick up/drop off parking spot. One spot for Elementary and one for the Middle School
 - The VIP Parking spot signs have been posted
 - VIP Parking spots were secured by Lena Walent for the Middle School and Lynne Schultz for the Elementary School

5. Board Auction Party - Cancellation Update
 - The board donated a party which was auctioned off at Casino night. June Taylor was the recipient of the party, and the date of September 6th was agreed upon and communicated to the board at the last board meeting
 - Due to low board response for organizing and running the party, the decision was made to cancel the party. We will credit June the amount she paid for the party toward future foundation events
 - To ensure this situation does not happen again, a suggestion was made to create an auction party subcommittee to whose responsibilities will include planning and organizing the event. The entire board will still be responsible for the financial aspects as well as helping out with the party

- A suggestion was also made to include several agreed upon dates for the party which will be posted with the auction item.

Event Committees

1. Sign-up sheet for Committees
 - The committee sign-up sheet was passed around for additional committee sign-up and/or verification of committee assignments
2. Fall Comedy Night – October 25, 2014 (Mary)
 - Will be held at the Willowbrook Ballroom Lounge (same venue as last year)
 - Tickets will be \$30 (\$15 for teachers/staff)
 - Price will include entertainment, appetizers
 - Cash bar
 - We will be selling raffle tickets for split the pot
 - We will have 5 people who will have square accounts for credit purchases at the event
 - We are requesting that in addition to the appetizers which will be provided by Willowbrook Ballroom that board members bring a dessert
 - Do we have any pictures from last year's event? Would be nice to post on Facebook and/or our website.
3. Trivia Night
 - New date for Trivia Night has been set for January 24, 2015
 - The event will be held at the Community House in Hinsdale
 - Similar to last year, will include an auction of Teacher/Grade Level Items
4. Trivia Night Teacher Auction Items
 - Auction items will include grade level items (e.g., items that the kids have made, or grade level parties)
 - Each grade will donate something
 - Trivia night is our best attended event!
 - We will be able to reach more parents through this auction
5. Run to Fund will be taking place in April
 - Date to be determined for the Run to Fund – but it will be moved to April
6. Bob Barnes Classic - November 14-15
 - There will be a meeting with Matt Yena to determine how the Board can help out
 - We are requesting that the entire board be at this event

7. Spring Event is March 7th
8. Corporate Partnerships – Andre
 - Will be discussed at the next meeting

Rep Updates

Elementary School – Sra. Zita

- We are in the 3rd week of school already!
- Map testing is done
- Successful Curriculum Night
- The big thing for the Elementary School is the move to Schoology
- Parents were invited to sign up and were given a tour
- Schoology will be enhancing/condensing the way we communicate with parents

Middle School – Mrs. Murphy

- Glad to be back in school
- It's hot!
- We love Schoology in the middle school!
- If you have a middle schooler – ask them how to use it, it's a great tool
- Finished Map Testing
- Starting to dig in and really getting started

Board of Education – Bob Hiatt

- We met some of the new staff at the last school board meeting
- Mr. Graber provided an update on school improvements
- Math fluency was discussed
- Growth for high achieving students was discussed – there have been concerns in the past about how to provide growth opportunities for kids high achieving students
- This year's results – 70% of students demonstrating math fact fluency
- Overall the Elementary School met their goal – based on number of facts they can do in a minute
- The board is really looking into the MAP data – every child reaching their potential
- Mr. P's results are tied to the ISAT results – we will be hearing about that soon
- Approved the budget – small surplus
- Budgeting for some capital improvements

Other Business

- Next Meeting – October 1, 2014
- Future Meeting dates:
 - November 12, 2014
 - December 3, 2014
 - January 7, 2015
 - February 4, 2015
 - March 4, 2015
 - April 8, 2015
 - May 6, 2015
 - May 26, 2015

Quote of the month

“Educating the mind without educating the heart is no education at all.” – Aristotle

Thank you for dedication to this organization!